



President's Shared Governance Council (PSGC)

Agenda - Regular Meeting

Wednesday, September 28, 2016

3:30 p.m. / LRC Conference Room

1. Approve Regular Meeting Minutes from April 27, 2016
2. Safety Committee Modification – *George*
3. Administrative Procedure – 1st Read
 - a. AP 6340 – Bids and Contracts - *George*
 - b. AP 6535 – Use of District Equipment - *George*
 - c. AP 6200 – Budget Preparation - *George*
4. All College Agenda for October 04, 2016
5. Other

Purpose Statement

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Description

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President's Shared Governance Council (PSGC)
Meeting Minutes – Regular Meeting
Wednesday, September 28, 2016
3:30 p.m. / LRC Conference Room

Present: Michelle Bond, Terri Walker (sub), Wendy Packer, Scott Bulkley, Lewis Goldstein, Chris Clarke, Maureen Davis, Kim Young, Wayne Brown, Aylin Moreno, Joshua Loper, Khushnur Dadabhoy, Clint Dougherty, George Walters, Rick Hernandez (Guest), Morgan Bohnsack (Guest) and Barbara Rose (substitute recorder).

Absent: Melissa Meadows, Kyri Freeman, Debbie DiThomas, Stephen Eaton, Michelle Henderson (recorder).

Call to Order: The meeting was called to order at 3:30pm by Khushnur Dadabhoy.

Approval of Agenda:

Michelle Bond moved to approve the agenda with modifications to add items #5-Emergency Response Plan and #6-AP270 (as a 2nd read) with a second by Kim Young. All were in favor. The motion carried.

Regular Meeting Minutes – April 27, 2016

Lewis Goldstein moved with a second by Wayne Brown to approve the April 27, 2016, meeting minutes. All were in favor. The motion carried.

Safety Committee Modification:

George Walters asked the committee to endorse adding a JPA advisor (a non-voting member) to the Safety Committee. Maureen Davis moved to add a JPA advisor (a non-voting member) to the Safety Committee with a second by Rick Hernandez. All were in favor. The motion carried.

Administrative Procedure – 1st Read

George Walters shared with the committee the recommended changes to the following Administrative Procedures:

AP 6340: Changes: legal reference codes and new language under the headings *Best Value to the District* and *Public Contract Code – 20655, 20656*. George Walters stated that ‘if at all possible we want M&O to do the jobs, but per the law, others may also bid’. George further stated that there is a risk involved in our M&O staff doing certain jobs. ‘Some jobs can create liabilities and bottom line; it is not fair to the staff to expect them to take on this risk’.

Scott Bulkley moved to approve AP 6340 as a 2nd Read with a second by Lewis Goldstein. All were in favor. The motion carried.

AP 6535: Changes: Legal reference codes, new paragraph regarding lost or stolen equipment and other minor language changes. Terri Walker and George recommended these changes. Kim Young moved to approve AP6535 as a 2nd read with a second by Maureen Davis. All were in favor. The motion carried.

AP 6200: Changes: Reserve amount, restructure and language revisions to include Budget Calendar, Tentative Budget, Final Budget and Budget Report headings/description. George Walters spoke on the recommended changes that outline what we do on the BCC Budget calendar and its process. Part of the changes are to change the district reserves from 10% to 15%. Scott Bulkley said this falls under the 10plus 1 law and will take this to the Academic Senate for a 1st

read. Lewis Goldstein moved with a second by Wayne Brown to accept AP 6340 as a 1st read and forward to all constituent groups. All were in favor. The motion carried.

All College Agenda for October 4, 2016

Khushnur Dadabhoy asked for volunteers for the upcoming All College Meeting - October 4, 2016.

The following agenda items were confirmed:

- 1) Professional Learning Network Segment (K. Young/L. Holmes)
- 2) Stump the Chumps: Great Shake Out (R. Hernandez)

The following agenda items were confirmed for the All College Meeting – November 1, 2016:

Stump the Chumps:

- 1) Veterans Student Services (M. Bond/J. Rodriguez)
- 2) Art Show (L. Goldstein/C. Clarke)

Emergency Response Plan – 2nd Read

Rick Hernandez and George Walters asked the committee to accept the recommended name changes. Lewis Goldstein moved to approve AP 6340 as a 2nd Read with a second by Scott Bulkley. All were in favor. The motion carried.

AP 3270 – 2nd Read

Morgan Bohnsack spoke on AP 3270 and stated that significant revisions and updates have been made. He shared that this AP already went to the Academic Senate for review. Scott Bulkley asked for computer usage clarification in regards to educational publications and general usage. Morgan Bohnsack stated that if using the district network, the district has the right to review its usage. George Walters stated that computer usage should be used for general principals, publications, etc. Lewis Goldstein moved to approve AP3270 as a 2nd Read with a second by Maureen Davis. All were in favor. The motion carried.

Other

Clint Dougherty shared that an advisory position (Payroll Staff) to the Health & Welfare Committee. He requested this be added to next month's PSGC agenda.

Adjourned

Maureen Davis moved to adjourn with a second by Lewis Goldstein. All in favor. The motion carried. Meeting adjourned at 4:40pm



President's Shared Governance Council (PSGC)

Agenda - Regular Meeting

Wednesday, October 26, 2016

3:30 p.m. / Board Room

1. Approve Regular Meeting Minutes from September 28, 2016
2. ADA Transition Plan (Information) - *Christina*
3. Mission Statement
4. AP 2410 - Board Policy / Administrative Procedure (1st Read)
5. AP 2712 – Conflict of Interest Code (1st Read)
6. AP 6200 – Budget Preparation (2nd Read)
7. Participatory Governance Handbook Review
8. PSGC – Charge/Purpose/Description/Membership
9. All College Agenda for November 1, 2016
10. Other

Purpose Statement

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President's Shared Governance Council (PSGC)

Meeting Minutes-Regular Meeting
Wednesday, October 26, 2016
3:30 p.m. / Board Room

Present: Kyri Freeman, Scott Bulkley, Debbie DiThomas, Stephen Eaton, Clint Dougherty, Chris Clarke, Lewis Goldstein, Khushnur Dadabhoy, Kim Young, Joshua Loper, Aylin Moreno, Wayne Brown, Jr., Wendy Packer, Scott Bulkley, Melissa Meadows, Lisa Holmes (sub), Christina Calderon (guest) and Michelle Henderson (recorder).

Absent: Michelle Bond, George Walters, Maureen Davis

Call to Order

The meeting was called to order at 3:37 p.m. by Debbie DiThomas

Regular Meeting Minutes – September 28, 2016

Chris Clarke moved with a second by Kyri Freeman to approve the meeting minutes from September 28, 2016 with one correction (add the "s" to the end of George Walters name). All were in favor. The motion carried.

ADA Transition Plan (Information)

Christina Calderon gave an update on the ADA Transition Plan. The last plan was dated 2004. BCC contracted with an agency to identify ADA compliance and access issues. BCC will now move forward addressing the following priority issues: 1) doorway access 2) countertops 3) restrooms and 4) drinking fountains and public telephones. Following Board approval of the plan it will be forwarded to the Chancellor's Office for certification.

Mission Statement

The Mission Statement was last revised in 2014 and will now undergo a regular review. PSGC members are asked to take the current Mission to their constituent groups for review. The group had discussion regarding key elements of the Mission such as the military, distance education and referencing a changing global society. Forward any recommendations for change to Michelle in preparation for the next PSGC meeting and which time the Mission will be reviewed again as a 2nd read.

AP 2410 – Board Policy / Administrative Procedure (1st Read)

Dr. DiThomas reviewed changes identifying language that states the Board will revise policy and procedure which relate solely to the function and governance of the Board itself and requires only one read for minor changes. Any policy or procedure requiring clerical changes only do not require approval. It is also being recommended that the review cycle change from 3-years to 5-years with 1/5 of each chapter being reviewed each year. Draft of AP 2410 will be emailed to PSGC members in order for them to discuss changes within their constituent groups and bring back feedback to the November PSGC meeting for a 2nd reading. Wendy Packer moved with a second by Lisa Holmes to accept as a first read. All were in favor.

AP 2712 – Conflict of Interest Code (1st Read)

Biennial review of our Conflict of Interest Code as required by the Political Reform Act. Recommended revisions include updating our list of designated employees to include all managers and revising any

existing titles as appropriate. Lewis Goldstein moved with a second by Wayne Brown Jr to accept as a first read. All were in favor.

AP 6200 – Budget Preparation (2nd Read)

Scott Bulkley stated the Academic Senate approved the changes. The committee had no questions or comments. Scott Bulkley moved with a second by Wayne Brown Jr to accept as a second read. All were in favor.

Participatory Governance Handbook Review

It is time for the Participatory Governance Handbook to be reviewed. Last approved in 2014 for a 3-year cycle. Each committee will be asked to review their purpose, description and membership and forward any recommendations to the PSGC for discussion. PSGC committee will need to finalize all revisions by February 2017 and forward to the Board for a 1st and 2nd read in March and April of 2017.

PSGC – Charge/Purpose/Description/Membership

There was group discussion regarding the committee title. All agreed to keep it the same. The group recommended changing the word “establishing” to “reviewing” in the second sentence of the Description. They would also like to consider adding reference to the All College agenda at the end of the description. Michelle will email the committee information to the group in preparation for next month’s meeting.

All College Agenda for November 01, 2016

Suggested items for November include:

- Accreditation Update (Stephen & Scott)
- Announcement of the Art Show
- Art demo (Lewis)
- Stump the Chump (Veterans Dept)
- College Promise (Dr. DiThomas)

Suggested items for December include:

- Library activity (Kyri)
- Students

Lewis Goldstein volunteered to do an activity in March (Mistaken Identity)

Adjourned

Meeting adjourned at 5:12 p.m.



President's Shared Governance Council (PSGC)

Agenda - Regular Meeting

Wednesday, November 22, 2016

12:00 p.m. / Board Room

1. Facility Master Plan (FMP) – 1st Read
2. Other

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President's Shared Governance Council (PSGC)

Meeting Minutes-Special Meeting

Tuesday, November 22, 2016

12:00 p.m. / Board Room

Present: Debbie DiThomas, Scott Bulkley, Kyri Freeman, Stephen Eaton, Tim Botengan (sub for Kim Young), Lisa Holmes, Melissa Meadows, Wendy Packer, Maureen Davis, Chris Clarke, George Walters, Aylin Moreno, Joshua Loper, Wayne Brown, Jr., Clint Dougherty and Michelle Henderson (recorder).

Absent: Michelle Bond, Lewis Goldstein, Kim Young, Khushnur Dadabhoy

Call to Order

The meeting was called to order at 12:04 p.m. by Debbie DiThomas

Facilities Master Plan

George Walters reviewed the draft Facilities Master Plan with the group. There was group discussion and Q&A regarding the content of the plan. Constituent reps are asked to bring feedback from their respective groups to the 2nd read on November 30th. The Academic Senate is scheduled for two reads of the document. The Facilities Master Plan will be forwarded to the Board at the December meeting for their approval. There was a motion by Chris Clarke with a second by Melissa Meadows to approve the Facilities Master Plan as a first read. All were in favor.

Adjourned

Meeting adjourned at 12:39 p.m.



President's Shared Governance Council (PSGC)

Agenda - Regular Meeting

Wednesday, November 30, 2016

3:30 p.m. / Board Room

1. Approve Regular Meeting Minutes from October 26, 2016
2. Approve Special Meeting Minutes from November 22, 2016
3. Women's Soccer (Information Item) – Bryan King
4. AP 5050 – Student Success and Support Program (1st Read) – Tonia Teresh
5. AP 5055 – Enrollment Priorities (1st Read) – Tonia Teresh
6. AP 2410 - Board Policy / Administrative Procedure (2nd Read)
7. AP 2712 – Conflict of Interest Code (2nd Read)
8. Mission Statement (2nd Read)
9. Facility Master Plan (2nd Read) – George Walters
10. Participatory Governance Handbook Review
11. PSGC – Charge/Purpose/Description/Membership
12. All College Agenda for December 06, 2016
13. Myth Busters
14. Other

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President's Shared Governance Council (PSGC)

Meeting Minutes-Special Meeting

Wednesday, November 30, 2016

3:30 p.m. / Board Room

Present: Debbie DiThomas, Stephen Eaton, Chris Clarke, Lisa Holmes, Bryan King, Tonia Teresh, Khushnur Dadabhoy, Wendy Packer, Kyri Freeman, Scott Bulkley, Kim Young, George Walters, Maureen Davis, Clint Dougherty, Melissa Meadows, Lewis Goldstein and Michelle Henderson (recorder).

Absent: Michelle Bond, Wayne Brown, Aylin Moreno, Joshua Loper

Call to Order

The meeting was called to order at 3:32 p.m. by Debbie DiThomas

Minutes – October 26, 2016

Maureen Davis moved with a second by Kyri Freeman to approve the October 26, 2016 meeting minutes. All were in favor. The motion carried.

Minutes – November 22, 2016

Maureen Davis moved with a second by Lewis Goldstein to approve the November 22, 2016 meeting minutes. All were in favor. The motion carried.

Women's Soccer

Bryan King stated that the District is in the process of implementing a Women's Soccer program pending Board approval. Anticipated active date is Fall 2017. The Curriculum Committee has approved the curriculum and courses are waiting approval from the Chancellor's Office. Currently working on an MOU with the City for use of facility.

AP 5050

Tonia Teresh discussed the changes which bring our AP into alignment with changes to the State Program (formerly known as Matriculation). CCLC template language was followed and the changes have been reviewed by the Student Success & Equity Committee. Kim Young moved with a second by Wendy Packer to approve the AP with only one read. One additional minor change is needed. Tonia will make the change and then AP 5050 will be forwarded to the Board as an information item. All were in favor.

AP 5055

Tonia Teresh discussed the minor changes. Chris Clarke moved with a second by Maureen Davis to approve AP 5055 with one read only. All were in favor.

AP 2410

Motion by Scott Bulkley with a second by Kim Young to accept AP 2410 as a second read with changes. All were in favor.

AP 2712

Motion by Chris Clarke with a second by Scott Bulkley to approve AP 2712 as a second read. All were in favor.

Mission Statement

The Academic Senate has had two reads on the Mission Statement and recommends adding the word “Workforce” to the last sentence. Motion by Chris Clarke with a second by Melissa Meadows to approve the recommended changes to the Mission Statement. All were in favor.

Facilities Master Plan

The Academic Senate has their final read scheduled for Thursday, December 02, 2016. A special PSGC meeting has been scheduled for Tuesday, December 6th for final approval.

PSGC Handbook Review

The committee divided into groups to review sections of the handbook. Forward changes to Michelle.

PSGC – Charge / Purpose / Description / Membership

Purpose Statement: Change President to Superintendent/President

Description: Change establishing to reviewing. Add the following sentence: The PSGC is also responsible for suggesting topics and recruiting presenters for the All College meetings.

Membership: Change Managers to Mid-Level Managers (elected)

All College

Kyri will present on the library search tool. Students will present on ASG.

Myth Busters

This will be a standing item on future agendas as an opportunity to dispel rumors.

Other

N/A

Adjourned

Meeting adjourned at 4:50 p.m.



President's Shared Governance Council (PSGC)

Agenda - Special Meeting

Tuesday, December 6, 2016

1:00 p.m. / Board Room

1. Facility Master Plan (2nd Read) – George Walters
2. Educational Master Plan (2nd Read) – Stephen Eaton
3. Other

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President's Shared Governance Council (PSGC)

Meeting Minutes-Special Meeting

Tuesday, December 06, 2016

1:00 p.m. / Board Room

Present: Melissa Meadows, Wendy Packer, Scott Bulkley, Kyri Freeman, Lewis Goldstein, Chris Clarke, Maureen Davis, Aylin Moreno, Joshua Loper, Khushnur Dadabhoy, Debbie DiThomas, Clint Dougherty, Stephen Eaton, Lisa Holmes, George Walters and Michelle Henderson (recorder).

Absent: Michelle Bond, Kim Young, Wayne Brown

Call to Order

The meeting was called to order at 1:02 p.m. by Debbie DiThomas

Facilities Master Plan

George Walters stated the FMP is being presented for a second reading. The Academic Senate approved the document for a second read on Thursday, December 1, 2016. They had some changes (mainly clerical not substantial) that will be incorporated. Maureen Davis moved with a second by Lewis Goldstein to accept the Facilities Master Plan as a 2nd read. All were in favor.

Educational Master Plan

Stephen Eaton presented the final draft. The Academic Senate has reviewed the document and approved it with 3 reads. Scott Bulkley moved with a second by Maureen Davis to approve the Educational Master Plan as a second read. All were in favor.

Adjourned

Meeting adjourned at 1:28 p.m.



President's Shared Governance Council (PSGC)

Agenda - Regular Meeting

Wednesday, January 25, 2017

3:30 p.m. / Board Room

1. Meeting Minutes from December 06, 2016
2. Institutional Goals (*Lisa Holmes*)
3. BP/AP Review – First Reading
 - a. BP 7100 – Commitment to Diversity
 - b. AP 7100 – Commitment to Diversity
4. Re-Organization
5. Technology Plan – first Reading (*M. Bohnsack*)
6. Participatory Governance Handbook
7. All College Agenda
 - a. Nance Nunes-Gill – an activity showing we are all more alike than different, regardless of our ethnicity and socioeconomic status.
8. Other

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President's Shared Governance Council (PSGC)

Meeting Minutes-Special Meeting

Wednesday, January 25, 2017

3:30 p.m. / Board Room

Present: Maureen Davis, Scott Bulkley, Barbara Rose, Stephen Eaton, Kyri Freeman, Joshua Loper, Aylin Moreno, Kim Young, Wendy Packer, Lisa Holmes, Robbie Evans, Wayne Brown, Debbie DiThomas, Clint Dougherty, Khushnur Dadabhoy, Chris Clarke, Ed Will (guest) and Michelle Henderson (recorder).

Absent: Lewis Goldstein, George Walters

Call to Order

The meeting was called to order at 3:30 p.m. by Debbie DiThomas

Minutes – December 6, 2016

Maureen Davis moved with a second by Kyri Freeman to approve the December 06, 2016 meeting minutes with a correction to the spelling of Aylin Moreno's name. All were in favor. The motion carried. Barbara Rose abstained from the vote.

Institutional Goals

Lisa Holmes discussed the recent presentation to the Board regarding the 2016 Scorecard and how it ties into goal setting at the College. The preliminary 2017 Scorecard will be available January 30th with the final results available in March. The 2017-2018 Framework of Indicator Goals, which will be partially based on the 2017 Scorecard, need to be finalized in March & April while the faculty are still here and then submitted to the Chancellor's Office in June. There was discussion regarding the process to be used to set this year's goals. All agreed to utilize the Student Success & Equity committee to develop the goals (same process as last year) and then present them at President's Shared Governance Council and Academic Senate in April. They will be forwarded to the Board in May. After the goals are set a plan will need to be developed on how to reach the goals. More dialogue will follow.

The Institution Set Standards are the second set of goals that need to be developed. All agreed that the Student Success & Equity committee should begin the discussion regarding how these goals will be set and provide the PSGC and the Academic Senate with a recommendation.

BP/AP Review – First Reading

- BP 7100 – Clint Dougherty stated that the EEO committee reviewed this BP and no changes are needed. Scott Bulkley moved with a second by Maureen Davis to accept this BP as a first read and forward it to the Board. All were in favor. The motion carried.
- AP 7100 – Clint Dougherty stated changes to this AP were made according to the EEO Plan. Barbara Rose moved with a second by Scott Bulkley to approve the AP as a first read with the following changes: 1) change Barstow College to Barstow Community College 2) move the last sentence of the 2nd paragraph to the last sentence of the 1st paragraph and 3) add a comma after the word students. All were in favor. The motion carried.

Re-Organization

Khushnur Dadabhoy and Stephen Eaton discussed the re-org plan that will realign several positions/departments to increase student success and efficiency. No layoffs or decrease in salary. More discussion will take place over the next few weeks. Khushnur & Stephen will meet with each constituent group and this item will be back on the PSGC agenda next month for further discussion.

Technology Plan – First Reading

Morgan Bohnsack reviewed the Technology Plan with the group. This item will be brought back next month as a first read.

Participatory Governance Handbook

Reviewed changes to date. Any additional revisions should be submitted between now and the next meeting. The Handbook will be brought back in Feb & March as a 1st & 2nd reading. The Academic Senate will review it by the end of March and it will be sent to the Board in April.

All College Agenda

- February Meeting
 - Nance Nunes-Gill – activity
 - Maureen Davis – 3-year projected budget
- March Meeting
 - Student Services – Jeopardy
- April Meeting
 - Poss Bev Ranney regarding her Costa Rica trip
 - ASG – presentation
- Kyri Freeman volunteered the topic Library Resources for a future meeting

Adjourned

Meeting adjourned at 5:02 p.m.



President's Shared Governance Council (PSGC)

Agenda - Regular Meeting

Wednesday, March 01, 2017

3:30 p.m. / Board Room

1. Meeting Minutes from November 30, 2016
2. Meeting Minutes from January 25, 2017
3. Technology Plan – First Read (*M. Bohnsack*)
4. BP/AP – First Reading
 - a. AP 1200 District Mission
 - b. BP/AP 3710 – Copyright
 - c. BP/AP 4010 – Academic Calendar
 - d. BP/AP 4020 – Curriculum
 - e. BP 4030 – Academic Freedom (no AP required)
 - f. BP 4040 – Library Services (no AP required)
 - g. BP/AP 4050 – Articulation
 - h. BP 4226 – Multiple and Overlapping Enrollments
 - i. BP 4230 – Grading and Academic Record Symbols
 - j. BP 4231 – Grade Changes
 - k. BP 4240 – Academic Renewal
 - l. BP 4250 – Probation, Dismissal, Readmission
5. BP/AP Review – Second Reading
 - a. AP 7100 – Commitment to Diversity
6. Re-Organization
7. Participatory Governance Handbook – First Read
8. All College Agenda
 - a. Tentative for March – Jeopardy: Student Services
 - b. Tentative for March – Lewis Goldstein (activity)
 - c. Tentative for April – Gen Y/Millennial Presentation (Susan Nylander & Drew Rehfeld)
9. Myth Busters
10. Other

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President's Shared Governance Council (PSGC)

Meeting Minutes- Regular Meeting

Wednesday, March 01, 2017

3:30 p.m. / Board Room

Present: Robbie Evans, Wendy Packer, Barbara Rose, Kyri Freeman, Lewis Goldstein, Chris Clarke, Maureen Davis, Kim Young, Wayne Brown Jr, Aylin Moreno, Joshua Loper, Khushnur Dadabhoy, Debbie DiThomas, Clint Dougherty, Stephen Eaton, Lisa Holmes and Michelle Henderson (recorder).

Absent: Scott Bulkley, George Walters

Call to Order

The meeting was called to order at 3:30 p.m. by Debbie DiThomas.

Minutes – November 30, 2016

Maureen Davis moved with a second by Chris Clarke to approve the November 30, 2016 meeting minutes. All were in favor. The motion carried.

Minutes – January 25, 2017

Maureen Davis moved with a second by Chris Clarke to approve the January 25, 2017 meeting minutes correcting the start time of the meeting (in the heading) to 3:30 p.m.. All were in favor. The motion carried.

Technology Plan

Morgan Bohnsack reviewed the changes and stated the Technology Committee updated the plan. There was group discussion regarding the timeline and process for replacing equipment. Members were asked to take the plan back to their constituent groups for feedback and report any comments to Morgan. The plan will be brought back at the next meeting for a 2nd read. Barbara Rose moved with a second by Kim Young to approve the plan as a first read. All were in favor. The motion carried.

BP/AP Review – First Reading

- AP 1200 – Debbie DiThomas reviewed changes. Kim Young moved with a second by Maureen Davis to approve with one read only. All were in favor. Motion carried.
- BP 3710 - Stephen Eaton reviewed changes. Maureen Davis moved with a second by Robbie Evans to approve with one read only. All were in favor. The motion carried.
- AP 3710 – Stephen Eaton reviewed changes. Maureen Davis moved with a second by Robbie Evans to approve with one read only. All were in favor. The motion carried.
- BP 4010 – Barbara Rose moved with a second by Maureen Davis to approve with one read only changing “Board” to “Board of Trustees” for consistency. All were in favor. The motion carried.
- AP 4010 – Stephen Eaton reviewed changes. Kyri Freeman moved with a second by Wayne Brown Jr to approve with one read only with the following changes: 1) add the Friday of spring break, 2) remove Christmas Eve and 3) remove the entire last sentence regarding “other holidays”. All were in favor. The motion carried.
- BP 4020 – Stephen Eaton reviewed the changes. Maureen Davis moved with a second by Chris Clarke to approve as a first read and forward to the Academic Senate for their review. BP 4020 will be brought back to PSGC for a second read. All were in favor. The motion carried.

- AP 4020 – There was lengthy discussion regarding this AP. It was noted that the last paragraph regarding Chancellor’s Office approval needed to be revised. Check with CCLC for possible updated language. Kyri Freeman moved with a second by Lewis Goldstein to table this item until corrections can be made. All were in favor. The motion carried.
- BP 4030 – Stephen Eaton stated no changes are recommended for this BP. Maureen Davis moved with a second by Wayne Brown Jr to approve this BP with one read only correcting Barstow College to Barstow Community College. All were in favor. The motion carried.
- BP 4040 – Lewis Goldstein moved with a second by Barbara Rose to approve with one read only with the following corrections: 1) change “program” to “process” and 2) change “have” to “provide”. All were in favor. The motion carried.
- BP 4050 – Barbara Rose moved with a second by Maureen Davis to approve with one read only. All were in favor. The motion carried.
- AP 4050 – Maureen Davis moved with a second by Robbie Evans to approve item with one read only correcting Barstow College to Barstow Community College and adding information about high school articulation. All opposed. Barbara Rose moved with a second by Wayne Brown Jr to table this item. All were in favor. The motion to table carried.
- BP 4226 – Khushnur Dadabhoy reviewed the changes. Barbara Rose moved with a second by Maureen Davis to table the item until a future meeting when Heather Minehart can attend. All were in favor. The motion to table carried.
- BP 4230 – Chris Clarke moved with a second by Robbie Evans to approve with one read only. All were in favor. The motion carried.
- BP 4231 – Lewis Goldstein moved with a second by Kyri Freeman to approve with one read only. All were in favor. The motion carried.
- BP 4240 – Kim Young moved with a second by Wendy Packer to approve with one read only. All were in favor. The motion carried.
- BP 4250 – Maureen Davis moved with a second by Lewis Goldstein to approve with one read only. All were in favor. The motion carried.

BP/AP – Second Reading

- AP 7100 – Clint Dougherty reviewed changes. Barbara Rose moved with a second by Maureen Davis to approve as a second read. All were in favor. The motion carried.

Re-Organization

Stephen Eaton stated that open forums and Q&A with the participants regarding the re-organization have been taking place. There was committee discussion regarding the location of tutorial (pros and cons of utilizing the solarium for tutorial).

Participatory Governance Handbook – First Read

Lewis Goldstein moved with a second by Maureen Davis to approve the Participatory Governance Handbook as a first read and bring back next month as a second read. All were in favor. The motion carried.

All College Agenda

- March – Lewis Goldstein
- April – Gen y (Chris Clarke to confirm with Susan & Drew)
- May – Student Services & Leadership Academy

Hold for now – Maureen Davis 3-year projected budget and Bev Ranney Costa Rica.

Myth Busters

There was discussion regarding Federal & State positions regarding undocumented students and how this relates to Barstow Community College.

Other

N/A

Adjourned

Meeting adjourned at 5:15 p.m.



President's Shared Governance Council (PSGC)

Agenda - Regular Meeting

Wednesday, March 29, 2017

3:30 p.m. / Board Room

1. Meeting Minutes from March 01, 2017
2. Technology Plan – Second Read (*M. Bohnsack*)
3. BP/AP – First Read
 - a. AP 4020 – Curriculum (tabled from March 1st)
 - b. AP 4050 – Articulation (tabled from March 1st)
 - c. BP 4226 – Multiple and Overlapping Enrollments (tabled from March 1st)
 - d. AP 4235 – Credit by Examination
 - e. AP 5011 – Admission and Concurrent Enrollment of High School and Other Young Students
 - f. AP 5013 – Students in the Military
 - g. AP 5015 – Residence Determination
 - h. AP 5020 – Nonresident Tuition
4. BP/AP Review – Second Read
 - a. BP 4020 – Curriculum
5. Participatory Governance Handbook – Second Read
6. All College Agenda
 - a. Tentative for April – Gen Y/Millennial Presentation (Susan Nylander & Drew Rehfeld)
 - b. Tentative for May – Student Services (Jeopardy) and Leadership Academy
7. Myth Busters
8. Other

Purpose Statement

The PSGC is a representative body designed to assist in governance of the District. Its authority is limited by the scope of collective bargaining and by the responsibilities of the President.

Description

The PSGC is the voting body charged with promoting coordination among committees (their charge, composition, and responsibilities); for ensuring that policies and procedures are considered and reviewed. The PSGC through collaborative dialogue guides the goals, objectives and action plans of committees and departments through the Strategic Planning Process.

The Participatory Governance Handbook is available at the following locations:

- I-Drive: <I:\Presidents Office\Participatory.Governance\Participatory Governance Handbook.2014.07.16.BOT.Approved.pdf>
- BoardDocs: <http://www.boarddocs.com/ca/bccd/Board.nsf/Public>



President's Shared Governance Council (PSGC)

Meeting Minutes- Regular Meeting

Wednesday, March 29, 2017

3:30 p.m. / Board Room

Present: Robbie Evans, Wendy Packer, Barbara Rose, Scott Bulkley, Kyri Freeman, Lewis Goldstein, Chris Clarke, Maureen Davis (recorder), Kim Young, Aylin Moreno, Joshua Loper, Khushnur Dadabhoy, Debbie DiThomas, Clint Dougherty, Stephen Eaton, George Walters

Absent: Wayne Brown, Jr., Lisa Holmes

Call to Order

The meeting was called to order at 3:32 p.m. by Debbie DiThomas.

Minutes – March 01, 2017

Maureen Davis moved with a second by Barbara Rose to approve the March 01, 2017 meeting minutes. Scott Bulkley abstained from the vote. All other votes were in favor. The motion carried.

Technology Plan – Second Read

This item is presented for approval as a second read. Scott Bulkley stated the Academic Senate reviewed the document and recommends correcting the Mission Statement based on the most recent revision. It was also advised to update the Technology Committee membership and make Distance Ed read Distance Education Chair. Motion by Barbara Rose with a second by Scott Bulkley to approve the Technology Plan with the changes listed above. All were in favor. The motion carried.

BP/AP Review – First Reading

- A. AP 4020 – Pulled by Stephen
- B. AP 4050 – Pulled by Stephen
- C. BP 4226 – Motion by Scott Bulkley with a second by Barbara Rose to approve as first read. All were in favor. The motion carried.
- D. AP 4235 – Motion by Scott Bulkley with a second by Robbie Evans to approve as a first read. All were in favor. The motion carried.
- E. AP 5011 – Motion by Scott Bulkley with a second by Barbara to approve as a final read and forward to the Board as an information item. All were in favor. The motion carried.
- F. AP 5013 – Motion by Kim Young with a second by Robbie Evans to approve as a final read and forward to the Board as an information item. All were in favor. The motion carried.
- G. AP 5015 – Motion by Kim Young with a second by Lewis Goldstein to approve as a final read and forward to the Board as in information item. All were in favor. The motion carried.
- H. AP 5020 – Motion by Scott Bulkley with a second by Joshua Loper to approve as a first read. All were in favor. The motion carried.

BP/AP – Second Reading

- BP 4020 – Motion by Lewis Goldstein with a second by Wendy Packer to accept as a final read. All were in favor. The motion carried.

Participatory Governance Handbook – Second Read

Motion by Chris Clarke with a second by Kyri Freeman to approve the Participatory Governance Handbook as a final read with the following corrections and forward to the Board: 1) Clint to confirm all

employee titles are correct (i.e. Advisory for Business & Finance), 2) Curriculum Committee: Dean of Distance Ed (Education should be spelled out on p.26), 3) Page 32 should read State Street Site and Ft. Irwin Site, 4) Technology Committee: Un-strike Academic Senate and strike faculty (back to original) on p.32, and 5) add pictures. All were in favor. The motion carried.

All College Agenda

- April – Gen y (Chris Clarke to confirm with Susan & Drew)
- May – Student Services & Leadership Academy

Hold for now – Maureen Davis 3-year projected budget and Bev Ranney Costa Rica.

Myth Busters

N/A

Other

Scott – Viewing at observatory on 3/30/17 at 7:30 p.m.

Lewis – Art show opens 4/19/17

Barbara – Please donate to catastrophic leave fund per Clint’s email today (8hr minimum for Classified employees)

Dr. DiThomas – College Promise event tonight at 6pm at the Barstow High School gym

Adjourned

Meeting adjourned at 4.31 p.m.



President's Shared Governance Council (PSGC)

Agenda - Regular Meeting

Wednesday, April 26, 2017

3:30 p.m. / Board Room

1. Meeting Minutes from March 29, 2017
2. BP/AP – First Read
 - a. AP 5030 - Fees
 - b. AP 5130 – Financial Aid
3. BP/AP Review – Second Read
 - a. AP 4235 – Credit by Exam
 - b. AP 5020 – Nonresident Tuition
 - c. BP 4226 – Multiple and Overlapping Enrollments
4. IEPI Goals / ISS Standards – Lisa Holmes
5. All College Agenda
 - a. Tentative for May – Student Services (Jeopardy) and Leadership Academy
6. Myth Busters
7. Other

Purpose Statement: The President's Shared Governance Council (PSGC) is a representative body designed to assist in governance of the District. Its authority is limited by the scope of collective bargaining, and by the responsibilities of the Superintendent/President.

Description: The PSGC through collaborative dialogue guides the goals, objectives and action plans of committees and departments through the Strategic Planning & Communication Process. The PSGC is charged with reviewing committee purpose, composition and responsibility in order to promote coordination. The PSGC is the voting body responsible for ensuring that policies and procedures are reviewed and revised as necessary. The PSGC is also responsible for suggesting topics and recruiting presenters for the All College meetings.

The Participatory Governance Handbook is available at the following locations:

- I-Drive: <I:\Presidents Office\Participatory Governance\Participatory Governance Handbook.2014.07.16.BOT.Approved.pdf>
- BoardDocs: <http://www.boarddocs.com/ca/bccd/Board.nsf/Public>



President's Shared Governance Council (PSGC)

Meeting Minutes- Regular Meeting

Wednesday, April 26, 2017

3:30 p.m. / Board Room

Present: Robbie Evans, Wendy Packer, Kyri Freeman, Maureen Davis, Kim Young, Aylin Moreno, Joshua Loper, Stephen Eaton, Brenda Findley, Lisa Holmes, Penny Shreve, Heather Minehart

Absent: Barbara Rose, Scott Bulkley, Lewis Goldstein, Chris Clarke, Wayne Brown, Khushnur Dadabhoy, Debbie DiThomas, Clint Dougherty

Call to Order

The meeting was called to order at 3:31 p.m. by Stephen Eaton

Minutes – March 29, 2017

Robbie Evans moved with a second by Maureen Davis to approve the meeting minutes from March 29, 2017. All were in favor. The motion carried.

BP/AP Review – First Reading

- A. AP 5030 – Heather Minehart reviewed changes. ASG fee change has been approved by ASG. Audit fee matches CCLC. Transcript fees are being realigned. Enrollment verification fee is being implemented for immediate verification. Kim Young moved with a second by Kyri Freeman to accept as a first and final read and forward to the Board as information. All in favor. The motion carried.
- B. AP 5130 – Heather Minehart reviewed time sensitive changes required by the Department of Education as part of BCC's participant agreement. Robbie Evans moved with a second by Maureen Davis to accept as a first and final read and forward to the Board as information. All in favor. The motion carried.

BP/AP – Second Reading

- AP 4235 – Heather Minehart reviewed changes which follow CCLC language regarding Advanced Placement and CLEP. The Academic Senate also recommended some wording changes regarding exams being evaluated and administered by a faculty member in the discipline of the course being challenged. Maureen Davis moved with a second by Wendy Packer to approve as a final read with the changes recommended by the Academic Senate and forward to the Board as information. All were in favor. The motion carried.
- AP 5020 – Heather Minehart confirmed that the recommended changes from the first read have been made. Maureen Davis moved with a second by Kim Young. All were in favor. The motion carried.
- BP 4226 – Heather Minehart reviewed the changes. Kyri Freeman moved with a second by Maureen Davis to accept as a final read and forward to the Board. All were in favor. The motion carried.

IEPI Goals / ISS Standards – Lisa Holmes

Lisa Holmes discussed the process and timeline as required by the Chancellor's office and ACCJC. She stated that the IEPI goals / ISS standards were presented at the Student Success & Equity Committee on April 10, 2017. After today's presentation at the President's Shared Governance Council they will be presented at Academic Senate and the Institutional Effectiveness Committee on May 04, 2017 and the

Board of Trustees on May 17, 2017. The group reviewed a PowerPoint presentation and discussed the methodology and outcomes of the standards and goals. Robbie Evans moved with a second by Maureen Davis to support moving the IEPI Goals/ISS Standards forward through the governance process. All were in favor.

All College Agenda

- May – Student Services (Jeopardy) and President’s Leadership Academy

Myth Busters

Stephen Eaton announced his resignation effective at the close of business May 25, 2017.

Adjourned

Meeting adjourned at 4:33 p.m.